



***Kitimat Dynamics Gymnastics Club***

Kitimat, BC

Tel: (250) 632-6733

Email: [gymnast@telus.net](mailto:gymnast@telus.net)

## **BIRTHDAY PARTY RENTAL AGREEMENT**

I understand that I will be responsible for the following:

- Provide full names and phone number for each child participating in the birthday celebration. This is for insurance purposes as described by Gymnastics BC and MUST be brought into the gym at least 48 hours before the date of party.
- **Any changes to the party date or time, or number of participants MUST be provided at least 48 hours prior to date of the party.**
- Party is to be paid in full at time of booking.
- Party package price is refundable if any changes are made more than 48 hours from party date.
- The date chosen for party can only be held for a maximum of 2 days without payment.
- Parents booking parties must comply with all rules stated or booking may be cancelled.
- Set up and take down of decorations or supplies (extra ½ hour prior to and ½ hour at end of event).
- Serving of food/drinks ONLY in the kitchen area (***absolutely no food permitted in the gym area***).
- Cleanup of kitchen and sitting areas include sweeping floor, and removal of garbage to dumpster located outside of building, in the lower level parking lot.
- All party participants will be made aware of all posted rules to ensure safe use of equipment and that the gym facilities and equipment remain undamaged.
- If all children attending are under the age of 5, there must be 2 additional adults present at all times.
- In case of emergency, I am aware of the location of emergency contact information, phone and first aid kit.
- The KDGC is not responsible for lost or stolen items.

Certified Coaches will be provided in accordance with the GBC Child / Coach ratio to supervise the use of equipment and lead in games.

The coach(es) are responsible to provide direction and guidance for all children accessing the equipment and participating in requested games and events. All posted rules are to be adhered to, as the safety of each child is of utmost important to ensure each birthday party is a fun and exciting experience.

**\*Due to new insurance rules, trampolines can no longer be used during Birthday parties (eg. Large trampoline, mini tramp, tumble track).\***

# **BIRTHDAY PARTY RENTAL AGREEMENT**

Name of Renter : \_\_\_\_\_ Phone : \_\_\_\_\_

Address : \_\_\_\_\_

Requested Date : \_\_\_\_\_ Start Time : \_\_\_\_\_ End Time : \_\_\_\_\_

Name of Birthday boy/girl : \_\_\_\_\_ Age of Birthday boy/girl : \_\_\_\_\_

Number of Children : \_\_\_\_\_ Number of Adults : \_\_\_\_\_

Type of activities and games requested at party (please check):

- Gymnastics Circuits                       Parachute                       Relays  
 Rings                                               Ropes  
 Other : \_\_\_\_\_

### ***PARTY PACKAGES, PLEASE CIRCLE YOUR CHOICE (MAX 24 KIDS INCLUDING BIRTHDAY CHILD & SIBLINGS)***

**PACKAGE 1:**

**A) 0-15 kids** 1 hour in the gym & 1 hour in the party room (Total 2 hours) **\$135**

*or*

**B) 16-24 kids** 1 hour in the gym & 1 hour in the party room (Total 2 hours) **\$170**

**PACKAGE 2:**

**A) 0-15 kids** 1 hour in Gym ONLY **\$ 90**

*or*

**B) 16-24 kids** 1 hour in Gym ONLY **\$ 125**

**\$20 PENALIZATION PER CHILD FOR ANY PARTY OVER 24 CHILDREN**

**Note:** Arrangements can be made with the Club to have pizza delivered for the party at an **additional cost. Please notify us when booking the party if you wish to have pizza at your party.**

- 1 Large Pizza - \$15.00
- 2 Large Pizzas - \$26.00
- 3 Large Pizzas - \$37.00
- 4 Large Pizzas - \$48.00
- 5 Large Pizzas - \$59.00
- 6 Large Pizzas - \$70.00

Pizza	Amount
Cheese	
Hawaiian	
Pepperoni	

## BIRTHDAY PARTY RENTAL AGREEMENT

Party Package : \_\_\_\_\_

Party Package Price : \_\_\_\_\_

Pizza Price : \_\_\_\_\_

TOTAL OWING : \_\_\_\_\_

It is agreed that in an unforeseen event of sickness or injury it is the responsibility of the renter to refer to the emergency contact information as listed on the wall above the telephone in the office area, and if necessary be in contact with the parent of the sick or injured child. The coach(s) will assist in completing any necessary paperwork such as Sport Incident Report form as required by Gymnastics BC. If required, Gymnastics BC can be contacted directly at 1-800-556-2242 or at [www.gymnastics.bc.ca](http://www.gymnastics.bc.ca).

Please contact the KDGC office at 632-6733 with any questions you may have regarding your party arrangements.

I, \_\_\_\_\_, have read and accept responsibility in the rental of the Kitimat Dynamic Gymnastic Club facility for the purpose of a birthday party.

\_\_\_\_\_  
Signature of Renter

\_\_\_\_\_  
Date

### Office Use

	Date	Initials
Total Cost - \$ 1) Party Package - \$ 2) Pizza(s) - \$		
Contract in Folder - Yes / No		
Lead Coach: Junior Coach(es) 1) 2)		
Pizza(s) 1) Cheese - 2) Hawaiian - 3) Pepperoni -		
Payroll Hours Recorded		
GBC Report Submitted		

## **BIRTHDAY PARTY GUEST LIST**

All attendees are insured for a one-time visit by Gymnastics BC in case of an occurrence. However, we are required to collect the following information on behalf of GBC in order to validate the insurance coverage. **Please complete and return this form to the gym prior to your party.** Thank you.

Name party is booked under: \_\_\_\_\_

Contact Phone #: (H) \_\_\_\_\_ (C) \_\_\_\_\_

Date of Party: \_\_\_\_\_ Time of Party: \_\_\_\_\_

*Guest List (please include birthday child):*

	<b>NAME</b>	<b>AGE</b>	<b>PHONE NUMBER</b>
<b>1</b>			
<b>2</b>			
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